

REQUEST TO TEACH AN UNDERGRADUATE VARIABLE - UNIT COURSE
( 97T, TC; 98; 99; 192, 194H; 197T, TC; 198, 199; Other )

INSTRUCTOR: Complete and submit form to department chairperson for approval.

Course Identification:

Department Number Section Units Quarter Offered 20

Estimated average student/faculty contact (hours/week)

Estimated enrollment in group study course

Topic:

Course Plan: Explain precisely the work to be undertaken, i.e., subject matter, format of instruction, texts or reading.

Grading: Explain criteria for awarding a passing grade.

In addition, complete for individual study:

Student: Major/College:

Address: Phone:

Total number of units completed to date: I D. #

Other special study courses this quarter: Department E-mail:

Units:

Remind student that 1) completion of 84 units is required to undertake a 194H or 199 course for degree credit, and 2) the limitation on special study courses (99, 194H and 199) is 5 units per term (exception: courses approved as part of the independent Study Program).

Instructor's Signature Instructor's Name (printed) Date

Department Chairperson's Signature Date

Department chairperson retains form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.