

CUPA Self-Audit Checklist

This checklist can be used to help prepare for a CUPA inspection by verifying compliance with Yolo County CUPA's annual training and chemical waste management requirements. Submit questions to cis@ucdavis.edu.

1.	Are hazardous chemical waste containers disposed of through EH&S within 9 months of the date that waste was first placed in the container, or 90 days if 1 pound or 1 quart of acutely hazardous waste is accumulated? (Prudent practice is to dispose of within 90 days).	Yes	No 🗌	NA 🗌
2.	Does each chemical hazardous waste container have a UC Davis hazardous waste label that is completely filled out, including the date (month, day, year) when waste was first placed in the container?	Yes	No 🗌	NA 🗌
3.	Are hazardous waste containers kept closed with a secure lid except when adding or removing waste?	Yes 🗌	No 🗌	NA 🗌
4.	Are hazardous waste containers in good condition and compatible with the chemical constituents of the waste?	Yes 🗌	No 🗌	NA 🗌
5.	Are hazardous waste containers properly managed (i.e., incompatibles segregated, ignitable stored at least 5 feet from ignition sources, and secondary containment used when there is a possibility of leakage/overflow)?	Yes 🗌	No 🗌	NA 🗌
6.	Was an accurate, updated inventory submitted to EH&S via the online UC Chemical System?	Yes	No 🗌	NA 🗌
7.	Are personnel in the laboratory trained on evacuation procedures and procedures for spills of hazardous waste and hazardous materials?	Yes 🗌	No 🗌	NA 🗌
	Note: All personnel must be trained initially and have refresher training annually thereafter. Training must be documented with subject content, signature and date. Retain records for 3 years. See your departmental Injury Illness Prevention Plan (IIPP) and Emergency Action Plan (EAP) for a training outline.			